

MUHLENBERG COLLEGE
Safety Committee Meeting
March 28, 2018
LSC 239
9:00 a.m.

Attending Members:

Jason Feiertag, Brett Fulton, Joseph Spirko, Eric Bond, Jessica Bien Covell, Eric Covell, Erin Murray, Brenda Lakis, Beth Buechler, Merritt Jacob, Diane Dologite, Tracy Kline, Stephen Nemes,

Members Absent:

Bill Ruhe, Katherine Kressler, Will Rantz, , Brian Fidati, Brynmarie Dorsey.

Minutes:

Diane Dologite proposed a motion to approve the minutes. Eric Covell seconded and the motion was approved by the Committee.

Accident and Injury review/update:

Erin Murray reported three new injuries: two slips and one cut.

Ms. Murray reported that a claim from 2015 has been closed.

The Safety Committee inquired whether Human Resources should send a reminder email to report injuries when they happen.

Building and Grounds inspections:

Joseph Spirko reported that he recently inspected the Center for the Arts and the Trexler Pavilion buildings:

- He noted that the dryer by the green room has a crushed vent. A work order has been placed to fix it.
- He will add a "Check all of the vents on campus monthly" work order through Plant Operations.
- Otherwise, both buildings were in acceptable conditions with no blocked exits, all light fixtures working, and all sprinklers clear.

The next inspection will be the parking lots and sidewalks throughout the campus.

Around the horn:

Eric Covell reported that he completed training and certification for USITT (theatre/entertainment industry training) for ten hours over two days.

Brenda Lakis reported that the recent Lock Down Drill was implemented in the Life Sports Center and New Science building.

It was noted that there are locations in both buildings where mobile reception is poor or nonexistent.

People found this drill to be very helpful, and there will be more drills and training.

Eric Bond reported that he is OSHA 10 certified.

Jess Bien asked if a security cameras can be installed in the rehearsal room in Brown Hall and the Box Office area.

Jess also asked if the Theatre house managers are eligible for active shooter training. Brenda Lakis said, "Yes."

Jess Bien stated that CPR training is scheduled for April 22, 2018 for theatre helpers.

Joseph Spirko noted that the Plant Ops personnel were trained in Active Shooters training, and will schedule the same training for the night shift personnel.

Next Meeting:

April 26, 2018, LSC 239, 9:00-10:00 a.m.

Respectfully Submitted,

Beth Buechler